TO: Surface Transportation Technical Committee and Regional Toll Revenue County Task Forces  
DATE: July 27, 2012

FROM: Christie J. Gotti
Senior Program Manager, Transportation Project Programming

SUBJECT: Notice of Revenue and Project Tracking System (RAPTS) Upcoming Workshop

On August 24, North Central Texas Council of Governments (NCTCOG) staff will hold a RAPTS user workshop for entities that have or will receive Regional Toll Revenue (RTR) funds. This workshop applies to projects being implemented by local agencies, new RTR sustainable development projects, as well as on-system projects that are not implemented by the Texas Department of Transportation (TxDOT).

The first session of the workshop is geared toward individuals who are responsible for entering invoices and financial/project status information into RAPTS, especially individuals that are new to the RTR program. The second session will cover the RTR project close-out process explaining how to finalize projects as they near completion. In each session, time will be allotted to discuss reporting, contracting/agreements, invoicing, and environmental review.

Both sessions will be held at NCTCOG in the Transportation Council Room, 616 Six Flags Drive, Arlington. If you are new to the RTR project implementation process, need a refresher session, or need information about the project closeout process, please attend one or both sessions.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, August 24</td>
<td>10 am to 11 am</td>
<td>Overview of Online Reporting Requirements and New Online Features</td>
</tr>
<tr>
<td></td>
<td>11 am to 12 pm</td>
<td>RTR Project Close-Out Procedures</td>
</tr>
</tbody>
</table>

Please respond to Laura Person at lperson@nctco.org or (817) 608-2349 with the names and contact information of those planning to attend in order to ensure that sufficient training materials are on hand. If you have any questions, please contact Angela Smith, Transportation Planner, at (817) 695-9254 or asmith2@nctco.org.

Christie J. Gotti

AS:lp
cc: Regional Transportation Council
RAPTS Workshop
Revenue And Project Tracking System
August 24, 2012 – 10 a.m.

North Central Texas Council of Governments
http://www.nctcog.org
Agenda

• Purpose and Objectives  Christie Gotti

• Environmental Review Process  Sandy Wesch

• Invoicing  Brian Murawski

• Status Reports  Angela Smith

• Sustainable Development Projects  Patrick Mandapaka

• Questions/Comments  All
RAPTS
Revenue And Project Tracking System

Environmental Review Process
Sandy Wesch

NOTE:
This section was updated on 11/6/2012.

Please go to http://www.nctcog.org/trans/rtr/index.asp
Click on + Implementing Local Entity Projects with RTR Funds.
Scroll to the item Environmental Review (updated on 11/06/2012)
Documentation

• **All** RTR projects require environmental review per 43 TAC, Part 1, Chapter 2, Subchapter A.

• The type depends on if the project is on the federal or state highway system and if the project also has federal and state monies.

• The purpose of the review is to ensure the implementing agency is complying with applicable state and federal laws and regulations.

• The environmental process must be completed before monies for either right-of-way acquisition or construction are distributed by TxDOT.
RTC Call for Projects

Project Selected

Is Project on the State or Federal System or has Other Federal or State Funding?

Yes

Must Comply with NEPA

No

Must Comply with Local Environmental Review

Complete Local Environmental Review

Review and Comment by NCTCOG

Approval by Implementing Agency

Submit Approval & Final Documentation to NCTCOG (if revised)

Go to Handouts
Local Environmental Review

- Documentation can be submitted based on your own local environmental review process.
- Checklist can be completed before funding agreement is signed with TxDOT.
- Send to NCTCOG via regular mail or e-mail but document needs to include a signature. NCTCOG review averages about two weeks.
- The approval should follow typical approval process for each implementing agency (i.e., city council or board approval).
- Following approval, submit letter or resolution to NCTCOG.

Complete Local Environmental Review

Review and Comment by NCTCOG

Approval by Implementing Agency

Submit Approval & Final Documentation to NCTCOG (if revised)
Local Environmental Review Checklist

- Many local governments do not have a formal local environment review process for transportation projects.

- To assist in fulfilling the local environmental review requirements, NCTCOG has developed two local environmental review checklists with instructions.
Which checklist should be used?

• Full Checklist (8 pages)
  - Use if a project requires right-of-way, major construction, or permitting or is controversial.

• Simplified Checklist (1 page)
  - Use if a project would have little or no environmental impacts based up the type of work that is performed under normal circumstances.
  - Typical projects that may qualify include landscaping, fencing, signing, pavement markings, sidewalks, and traffic signals.

BEFORE using the Simplified Checklist, please call Nathan Drozd or Sandy Wesch to verify it is appropriate.
Checklists

- Under “Implementing Local Entity Projects with RTR Funds” on RTR website
Helpful Hints

• If hiring a consultant, make them aware of the checklist and/or contact NCTCOG to help develop the scope for the environmental work

• If using the checklist, the document needs to include a signature

• If a NEPA document was approved for the project prior to the funding change to RTR, submit the document and approval letter to fulfill the environmental requirement

• Attach additional pages, as necessary, to answer the questions
Environmental Review Process -- HANDOUTS

(below are three links to access the specified documentation)

- Instructions/Guidelines for Environmental Review Process for Local Projects (August 2011) [PDF]
- Full Checklist -- Interactive PDF document form for environmental review [PDF]
- Simplified Checklist [PDF]
Online Reporting System

Invoicing Component

RAPTS
Revenue And Project Tracking System

Brian Murawski
### Invoice Management

**Available RTR Project Invoices**

Below are invoices you have permission to view or edit. To view or edit an existing invoice, click the "Detail" icon for the invoice. To create a new invoice, click "Create a new invoice." Separate invoices should be submitted for each project.

- **Create new invoice**

#### Table of Invoices

<table>
<thead>
<tr>
<th>Detail</th>
<th>TIP Code</th>
<th>Project Name</th>
<th>County Name</th>
<th>Cities</th>
<th>Invoice #</th>
<th>Status</th>
<th>Invoice Date</th>
<th>Current Period Interest</th>
<th>Current Period Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>128</td>
<td>Completed</td>
<td>8/31/2009</td>
<td>$4,088.09</td>
<td>$0.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>164</td>
<td>Completed</td>
<td>9/30/2009</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>165</td>
<td>Completed</td>
<td>10/31/2009</td>
<td>$7,640.27</td>
<td>$0.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>166</td>
<td>Completed</td>
<td>11/30/2009</td>
<td>$8,046.50</td>
<td>$0.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>167</td>
<td>Completed</td>
<td>12/31/2009</td>
<td>$0.00</td>
<td>$140.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>168</td>
<td>Completed</td>
<td>1/31/2010</td>
<td>$4,532.54</td>
<td>$0.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>169</td>
<td>Completed</td>
<td>2/28/2010</td>
<td>$8,121.20</td>
<td>$0.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>170</td>
<td>Completed</td>
<td>3/31/2010</td>
<td>$2,204.08</td>
<td>$0.00</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>188</td>
<td>Completed</td>
<td>4/30/2010</td>
<td>$4,533.70</td>
<td>$802.20</td>
</tr>
<tr>
<td>![Checkmark]</td>
<td>20056</td>
<td>14TH STREET</td>
<td>COLLIN</td>
<td>PLANO</td>
<td>189</td>
<td>Completed</td>
<td>5/31/2010</td>
<td>$4,894.10</td>
<td>$144,690.84</td>
</tr>
</tbody>
</table>

Showing 1 to 10 of 1023 entries
Please identify the individual who should be contacted should any questions arise regarding this invoice.

Changing “Status” of the invoice to “Completed” prevents further editing and submits the completed invoice to NCTCOG for review.

If a change needs to be made, please contact NCTCOG staff to request that the invoice status be changed to “Draft”.
“Current Period Interest” and “Current Period Interest %” should be entered for advance payments received for the project associated with this invoice.

RTR Funds Advanced to Local Entity + Total Interest Earned – Total RTR Expenditures ______________ RTR Cash Remaining

Save Changes in order for the system to accept your work.
Expenditure and status information may be submitted for any of the projects below. RTR funds may be not be expended prior to execution of an agreement with the Texas Department of Transportation.

<table>
<thead>
<tr>
<th>Select</th>
<th>TIP Code</th>
<th>Name</th>
<th>On System</th>
<th>County</th>
<th>STIP Cycle</th>
<th>Total Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>20056</td>
<td>14TH STREET</td>
<td></td>
<td>COLLIN</td>
<td>NOVEMBER 2008</td>
<td>$7,354,880.00</td>
</tr>
<tr>
<td>☐</td>
<td>11840</td>
<td>15TH ST CONNECTION</td>
<td></td>
<td>DALLAS</td>
<td>FEBRUARY 2012</td>
<td>$1,168,538.00</td>
</tr>
<tr>
<td>☐</td>
<td>11850</td>
<td>15TH STREET</td>
<td></td>
<td>COLLIN</td>
<td>MAY 2011</td>
<td>$2,501,957.00</td>
</tr>
<tr>
<td>☐</td>
<td>20252</td>
<td>1ST STREET</td>
<td></td>
<td>KAUFMAN</td>
<td>NOVEMBER 2010</td>
<td>$899,705.00</td>
</tr>
<tr>
<td>☐</td>
<td>20007</td>
<td>ADVANCE PURCHASE OF RAIL VEHICLES FOR OCTA LIGHT RAIL</td>
<td></td>
<td>DENTON</td>
<td>FEBRUARY 2008</td>
<td>$71,500,000.00</td>
</tr>
<tr>
<td>☐</td>
<td>20135</td>
<td>ATMS COMMUNICATIONS NETWORK</td>
<td></td>
<td>DALLAS</td>
<td>NOVEMBER 2008</td>
<td>$3,032,000.00</td>
</tr>
<tr>
<td>☐</td>
<td>20251</td>
<td>BIKEWAY NORTHWEST DRIVE IN MESQUITE</td>
<td></td>
<td>DALLAS</td>
<td>NOVEMBER 2011</td>
<td>$2,550,000.00</td>
</tr>
<tr>
<td>☐</td>
<td>20070</td>
<td>BNSF PASSENGER RAIL (COLLIN COUNTY SECTION)</td>
<td></td>
<td>COLLIN</td>
<td>NOVEMBER 2008</td>
<td>$300,000.00</td>
</tr>
<tr>
<td>☐</td>
<td>20128</td>
<td>BNSF PASSENGER RAIL (DALLAS COUNTY SECTION)</td>
<td></td>
<td>DALLAS</td>
<td>NOVEMBER 2011</td>
<td>$80,000.00</td>
</tr>
<tr>
<td>☐</td>
<td>20107</td>
<td>BNSF PASSENGER RAIL (DENTON COUNTY SECTION)</td>
<td></td>
<td>DENTON</td>
<td>NOVEMBER 2008</td>
<td>$80,000.00</td>
</tr>
</tbody>
</table>

Showing 1 to 10 of 106 entries
Current actual expenditures should be entered for RTR funds and for any local funds being used for this phase.
Online Reporting
Status Report Component

Angela Smith
Online Reporting

Project Status Reporting

• Important factor for RAPTS transparency
• Monthly input beneficial

Phase Status Information

• Updating let and completion dates for each phase
• Summarizing completed activities/work

Supporting Documentation

• Phase attachments
• Before/after photos
• Consultant/Project Management reports
### Expenditure Information

#### Budget

<table>
<thead>
<tr>
<th></th>
<th>Awarded</th>
<th>Anticipated</th>
<th>Advanced</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$71,500,000.00</td>
<td>$0.00</td>
<td>$71,500,000.00</td>
</tr>
<tr>
<td>RTR</td>
<td>$57,200,000.00</td>
<td>$0.00</td>
<td>$57,200,000.00</td>
</tr>
<tr>
<td>Local</td>
<td>$14,300,000.00</td>
<td>$0.00</td>
<td>$14,300,000.00</td>
</tr>
</tbody>
</table>

#### Cost

<table>
<thead>
<tr>
<th></th>
<th>Previous</th>
<th>Current Actual</th>
<th>Cumulative</th>
<th>Balance</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Totals</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$71,500,000.00</td>
<td>0%</td>
</tr>
<tr>
<td>RTR</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$57,200,000.00</td>
<td>0%</td>
</tr>
<tr>
<td>Local</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$14,300,000.00</td>
<td>0%</td>
</tr>
</tbody>
</table>

#### Cash Expended

- Cash Remaining: $71,500,000.00

Percent Expended: 0.00 %

Please update the “Anticipated Expenditures” column to reflect the expected actual cost of completing this phase of the project.

Current actual expenditures should be entered for RTR funds and for any local funds being used for this phase.
**Entering Status Information by Phase**

### RTR Cash Flow

<table>
<thead>
<tr>
<th>RTR Funds Advanced to Local Entity by TxDOT</th>
<th>Previous Interest Earned</th>
<th>Current Period Interest</th>
<th>Current Period Interest %</th>
<th>Total Interest Earned</th>
<th>Total RTR Expenditures</th>
<th>RTR Cash Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0%</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

### Current Project Funding

Below is the funding and expenditure information for each phase of this project for which RTR funds are awarded. To enter expenditure or status information for phase, click on the phase.

<table>
<thead>
<tr>
<th>Phase</th>
<th>Year</th>
<th>Awarded Amount includes Local Match</th>
<th>Previous Expended</th>
<th>Current Expended</th>
<th>% Expended</th>
<th>% Complete</th>
<th>Phase Not Started</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG</td>
<td>2012</td>
<td>$1,600,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00 %</td>
<td>50.00 %</td>
<td></td>
</tr>
<tr>
<td>CONST</td>
<td>2014</td>
<td>$5,000,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00 %</td>
<td>0.00 %</td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td>$6,600,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00 %</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Potential Changes to Awarded Funds

Expenditure Information

Potential Changes to Awarded Funds

<table>
<thead>
<tr>
<th></th>
<th>Awarded</th>
<th>Anticipated</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$5,000,000.00</td>
<td>$3,750,000.00</td>
<td>$1,250,000.00</td>
</tr>
<tr>
<td>RTR</td>
<td>$4,000,000.00</td>
<td>$3,000,000.00</td>
<td>$1,000,000.00</td>
</tr>
<tr>
<td>Local</td>
<td>$1,000,000.00</td>
<td>$750,000.00</td>
<td>$250,000.00</td>
</tr>
</tbody>
</table>

Please update the “Anticipated Expenditures” column to reflect the expected actual cost of completing this phase of the project.

Phase Status

Start Dates:
- Original Target: 8/01/2012
- Estimated: 8/29/2013

Completion Dates:
- Original Target: 8/01/2015
- Estimated: 6/1/2015

The estimated Start date for this phase should be updated for each invoice until work on this phase has begun, at which time the actual Start date should be entered.
Entering Start Dates, End Dates, and Percent of Work Completed

- **Start Dates:**
  - Original Target: 8/01/2010
  - Estimated: 8/0/2011
  - Actual: 8/15/2012
- **Completion Dates:**
  - Original Target: 8/01/2010
  - Estimated: 8/15/2012
  - Actual: 
  - Percent of work completed: 50%

The estimated Start date for this phase should be updated for each invoice until work on this phase has begun, at which time the actual Start date should be entered.

The estimated Completion date for this phase should be updated for each invoice until work on the phase has been completed, at which time “Percent of work completed” should be updated to 100% and the actual Completion date should be entered.

An actual Completion date may not be entered until the phase is marked as 100% complete.

Please summarize your activities/work completed for this period:

Project was able to complete 50% design completed and is on target. Please see the attached engineer's report.
Entering Status Descriptions and Adding Attachments

Please summarize your activities/work completed for this period:

Project was able to complete 50% design completed and is on target. Please see the attached engineer's report.

<table>
<thead>
<tr>
<th>Actions</th>
<th>Document</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>IH_35.bmp</td>
</tr>
</tbody>
</table>

Upload New Attachment
RAPTS
Revenue And Project Tracking System

Sustainable Development Projects
Project Tracking and Reporting Procedures

Patrick Mandapaka
Infrastructure Projects

For the Sustainable Development Infrastructure projects funded through the 2009-10 Sustainable Development Call for Projects (SDCFP) funded through Regional Toll Revenue (RTR) funds:

- NCTCOG staff will coordinate with Project Sponsors on the invoicing and reporting procedures and will provide the details on the required documentation and milestone reporting templates after the Notice to Proceed (NTP).

- NCTCOG staff will upload the collected and approved information to RAPTS.

- Please **DO NOT** submit information directly to the RAPTS website.

- Go to [http://www.nctcog.org/trans/sustdev/landuse/funding/CFP09.asp](http://www.nctcog.org/trans/sustdev/landuse/funding/CFP09.asp) to access invoicing and reporting procedures and templates, and information from the Workshop.
Infrastructure Projects

Prior to Notice to Proceed (NTP)
- Funding Agreement
- Phase I and Phase II Article 11.1 Documents
- Local Government Procurement Certification
- Environmental Review Process and Certification Checklist

Invoicing and Reporting Procedures
- Project Expense Summary (Invoice Form)
- Progress Reporting Template
- Close Out Procedures & Forms
- We provide a Checklist!

2009-2010 Sustainable Development Call for Projects Infrastructure Invoicing and Reporting Checklist

- Reporting Period: ____________
- Project Phase: Please identify the phase (i.e., 2a, 2b, etc. as per the Article 11.1 document) for the invoice that includes the submitted costs: ____________

<table>
<thead>
<tr>
<th>Items to be included in Invoice</th>
<th>Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Milestone Report providing information requested in all sections including description of work completed, reporting period, and phasing consistent with Article 11.1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Photographs showing progress on the public infrastructure with a location description (address or intersection) if applicable.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Map(s) or site plan highlighting infrastructure elements completed if applicable.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Infrastructure Project Expense Summary.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Copies of Invoice(s)/ Pay Estimate(s) to support the expenses detailed on the Infrastructure Project Expense Summary.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Proof of payment to contractors and suppliers who support the Sustainable Development Infrastructure Project.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Building permit(s) required by final reimbursement request.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Close Out report if it is a final reimbursement request.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. A letter certifying procurement procedures are consistent with State laws and regulations and local laws, regulations, rules, policies, and procedures and a copy of the procurement procedures have been provided to NCTCOG.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. A letter detailing the opinion of the City’s legal counsel showing environmental review and public involvement for the Sustainable Development Infrastructure Project complies with state law and regulations, and with local laws, regulations, rules, policies, and procedures, has been provided to NCTCOG.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Infrastructure Projects

TIP MODIFICATIONS

- NCTCOG staff will coordinate with Project Sponsors and collect information related to any modifications to the scope of work or budget included in the Transportation Improvement Program (TIP).

- NCTCOG staff will review and determine if the proposed TIP Modification meets the requirements of the Sustainable Development Funding Program.

- NCTCOG staff will submit TIP Modifications.

- Please **DO NOT** directly submit TIP Modifications on Sustainable Development Projects. [ONLY applies to Sustainable Development Projects]

- Agreement modification may be needed, may affect project timeline.
RAPTS
Revenue and Project Tracking System

Questions/Comments
<table>
<thead>
<tr>
<th>Function</th>
<th>Contact</th>
<th>Phone/E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NCTCOG – Transportation Department</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Environmental Review</td>
<td><strong>Sandy Wesch, P.E., AICP</strong></td>
<td>817-704-5632 817-704-5632</td>
</tr>
<tr>
<td></td>
<td>Program Manager</td>
<td><a href="mailto:swesch@nctcog.org">swesch@nctcog.org</a></td>
</tr>
<tr>
<td>• Primary Contact</td>
<td><strong>Angela Smith</strong></td>
<td>817-695-9254 817-695-9254</td>
</tr>
<tr>
<td>• Project commitments</td>
<td>Transportation Planner</td>
<td><a href="mailto:asmith2@nctcog.org">asmith2@nctcog.org</a></td>
</tr>
<tr>
<td>• Approvals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Sustainable Development</td>
<td><strong>Patrick Mandapaka, PhD, AICP</strong></td>
<td>817-704-2503 817-704-2503</td>
</tr>
<tr>
<td></td>
<td>Sr. Transportation Planner</td>
<td><a href="mailto:pmandapaka@nctcog.org">pmandapaka@nctcog.org</a></td>
</tr>
<tr>
<td><strong>TxDOT District Contacts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Project management</td>
<td><strong>Tamelia Spillman – Dallas</strong></td>
<td>214-320-4476 214-320-4476</td>
</tr>
<tr>
<td>• Close-out</td>
<td>Transportation Funding Specialist</td>
<td><a href="mailto:tamelia.spillman@txdot.gov">tamelia.spillman@txdot.gov</a></td>
</tr>
<tr>
<td>• Reconciliation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Project management</td>
<td><strong>Judy Anderson, P.E. – Fort Worth</strong></td>
<td>817-370-6710 817-370-6710</td>
</tr>
<tr>
<td>• Close-out</td>
<td>Advanced Transportation Director</td>
<td><a href="mailto:judy.anderson@txdot.gov">judy.anderson@txdot.gov</a></td>
</tr>
<tr>
<td>• Reconciliation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Sustainable Development Infrastructure Projects -- HANDOUTS
(Below are links to access the specified documentation)

- Interlocal Cooperative Agreement Reporting Form, Reimbursement Phase 1 [PPT]
- Interlocal Cooperative Agreement Reporting Forum, Reimbursement Phase 2 [PPT]
- Procurement Certification Letter [DOC]
- 09-10 Invoice Template - Example, Phase 1 [PDF]
- 09-10 Invoice Template - Example, Phase 2 [PDF]
- Milestone Reporting Instructions [PDF]
- Invoicing and Reporting Checklist [DOC]
- FAQ - Infrastructure 09-10 Projects [PDF]
- Environmental Review Certification [DOC]

Back to Sustainable Development Presentation Slides