



North Central Texas Council of Governments

SUMMARY

Pollution Prevention Task Force

Thursday, November 5, 2015

9:30 a.m., Tejas Conference Room

NCTCOG Offices, CP111, Third Floor

600 Six Flags Drive, Arlington, TX 76011

1. **Welcome and Introductions.**

DISCUSSION

2. **Self-Audit Guidebook Training and Mock Self-Inspections/Site Tours.** The Pollution Prevention (P2) Task Force discusses potential training related to using the self-audit guidebook template. The group also discusses the mock self-inspection/site tour in December at Grand Prairie facilities as well as future site tours.

The group decided to include a brief training on the self-audit guidebook template at the beginning of the next site tour. The group also decided to move forward with the Grand Prairie mock self-inspection/site tour in December. While a copy of Grand Prairie's Multi-Sector General Permit checklist will be provided, the focus will be on the self-audit guidebook template and checklist. NCTCOG staff will work with Grand Prairie staff to create a version for the tour. The P2 Task Force also expressed an interest in holding a site tour at Irving's Fleet Maintenance facility in late spring/early summer. NCTCOG staff will follow up with Irving staff in the coming months.

3. **Review of FY15 Project/Best Management Practice Posters.** The group reviews the latest versions of the posters and provides feedback. (The posters will be sent to members via email prior to the meeting.)

NCTCOG staff summarized the P2 Task Force's feedback on the poster drafts sent via email prior to this meeting. The group then reviewed all the posters and provided additional feedback, focusing on the images. NCTCOG staff will make the suggested revisions and send the Task Force the updated files for a last review, then send the posters to the Regional Stormwater Management Coordinating Council for final approval. After the posters are approved, NCTCOG staff will post the final PowerPoint file to the Task Force webpage and notify the Task Force that it is available.

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4. **FY16 Project Discussion.** The group decides on first steps for the FY16 project, which is the development of a training module geared toward Water Utilities/Public Works regarding water main breaks, sewer overflows, or other discharges.

The group discussed topics to cover in the training module, including stormwater protection after a water main break or potable water release/flushing (dechlorination, cleanup, and reporting); sanitary sewer overflows; and hydraulic fuel and/or oil leaks. NCTCOG staff will gather resources from municipalities and TCEQ to help the group further develop the module content.

5. **FY17 Project Brainstorm.** The group starts brainstorming ideas for the FY17 project.

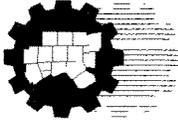
NCTCOG staff reminded the group about the previous idea of creating online training modules for the previously developed trainings. One member suggested providing a list of previous projects and ideas, which NCTCOG staff will do prior to the next Task Force meeting.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

6. **Roundtable.** Members share what is happening in their communities.

Due to lack of time, the group did not hold a roundtable.

7. **Next Meeting Date.** Thursday, January 28, 2016, at 9:30 a.m. in the Tejas Conference Room.
8. **Adjournment.**



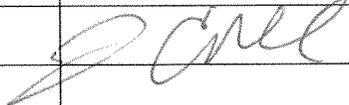
Stormwater Pollution Prevention Task Force

9:30 A.M., Thursday, November 5, 2015
Tejas Conference Room

MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Robert Berndt		Tarrant County
Mike Brownlee		City of Duncanville
Jon Bunner		City of Duncanville
Moss Fennell	✓	North Texas Tollway Authority
Brigette Gibson		City of Arlington
Becca Grassl-Petersen		Tarrant County
Perry Harts		City of Frisco
Danea Henry		City of Richardson
Taylor Hollingshead		Town of Addison
Bennett Howell		City of Benbrook
Marc Jansing		North Texas Tollway Authority
Jerry Joslin		City of Hurst
Jerry Laverty		City of Bedford
Jodie Ledat		City of University Park
David Lenartowicz		City of Burleson
Annita McCormick		City of McKinney
Cindy Mendez		City of Grand Prairie
Amitis Meshkani		North Texas Tollway Authority
Christopher Metz		City of Forney
Krista Pender		City of Carrollton
Tim Porter		City of Allen
Muhammad Rafique		DFW Airport
Brent Redd		City of Grand Prairie
Howard Redfearn		City of Mansfield
Echo Rexroad		City of Grand Prairie

(SEE REVERSE)

Derek Senter		City of Fort Worth
Jeff Shiflet		City of Irving
T. Sury		City of Grand Prairie
Janice Tower		City of Richardson
Jennifer Vuitel		City of Fort Worth
Julie Winchell		City of Cleburne
Robert Woodbury		City of Cedar Hill

